

Mobility Accelerator Innovation Network (MAIN) REQUEST FOR PROPOSALS (RFP)

Program Assessment, Closeout Support, and Mobility Ecosystem Strategy

RFP Information	Details
Issuing Organization	TechTown Detroit
Issue Date	September 14, 2026
Questions Deadline	September 21, 2026
Proposal Due Date	September 28, 2026
Anticipated Award Date	October 6, 2026
Anticipated Contract Start Date	October 7, 2026
Project Completion Deadline	February 28, 2027 (substantive work); limited wrap-up through March 5, 2027
Procurement Contact	Questions and submissions via email
Email	purchasing@techtowndetroit.org
Submission Method	Email
Interview Period	September 29 – October 2, 2026

REQUEST FOR PROPOSALS — Issue Date: September 14, 2026

1. Introduction

TechTown Detroit invites qualified firms (“Proposers”) to submit proposals for professional services supporting the Mobility Accelerator Innovation Network (“MAIN”) as the program approaches the conclusion of its five-year grant period. The selected Proposer(s) will support program assessment, federal-award closeout reporting, sub-awardee coordination, and forward-looking mobility ecosystem strategy.

TechTown may award the full scope to one Proposer or make multiple awards by task area. Proposers may respond to the full scope or to one or more defined task areas, subject to the interdependencies and integration requirements described in this RFP.

2. Issuing Organization

TechTown Detroit is issuing this RFP as lead subrecipient for MAIN. TechTown will serve as the contracting entity and procurement lead and will retain final authority for grant administration, subrecipient monitoring, acceptance of deliverables, and contractual decisions.

3. Procurement Purpose

The purpose of this procurement is to select one or more qualified contractors to:

- Conduct a comprehensive programmatic audit and assessment of MAIN’s 2022–2027 performance;
- Construct and deliver the MAIN final report using defensible, verifiable metrics and evidence;
- Coordinate defined sub-awardee closeout, data collection, convening, and relationship-management activities while TechTown retains its federal subrecipient-monitoring responsibilities;
- Assess the Southeast Michigan mobility sector and mobility-investor landscape;
- Evaluate founder investment preparedness and identify capital and support gaps;
- Develop an evidence-based MAIN 2.0 options framework for future mobility convening and founder support; and
- Integrate findings, data definitions, sequencing, and final synthesis across all awarded task areas.

4. Background and Context

TechTown Detroit serves as the lead subrecipient for the Mobility Accelerator Innovation Network (MAIN), funded through the U.S. Economic Development Administration’s Build Back Better Regional Challenge, Federal Award ID 06-79-06452. MAIN is delivered through a consortium of seven subaward partners: Centropolis Accelerator at Lawrence Technological University; College for Creative Studies / Design Core Detroit; Endeavor Detroit; Invest Detroit; Michigan Founders Fund; the University of Michigan; and Wayne State University, supported by a broader network of aligned service providers across the Southeast Michigan technology ecosystem.

Since 2022, MAIN has delivered a continuum of services to mobility and technology startups from ideation through investment readiness, with intentional engagement of historically underserved communities. As the award approaches completion, TechTown seeks to document performance and lessons, complete required reporting and closeout coordination, and translate the evidence base into forward-looking strategy for the regional mobility ecosystem.

This engagement is funded through the MAIN award. Any resulting agreement will be a procurement contract for professional services under 2 C.F.R. §§ 200.317–200.327, not a subaward. The selected respondent(s) will be contractors, not subrecipients. Work is subject to the federal award, including 2 C.F.R. Part 200, Department of Commerce Financial Assistance Standard Terms and Conditions, and applicable Specific Award Conditions.

5. MAIN Engagement Goals

- Produce an independent, evidence-based assessment of five years of MAIN performance against approved objectives, deliverables, and outcome targets.
- Complete a candid and well-supported final program narrative suitable for federal award reporting.
- Ensure orderly coordination of the seven sub-awardees through final performance-data collection and closeout milestones.
- Identify lessons from MAIN’s coordinated service hub, “No Wrong Door” referral model, equity efforts, consortium coordination, and mobility-specific capacity building.
- Assess current and emerging mobility-sector opportunities and the capital environment for mobility founders in Southeast Michigan.
- Develop viable options for the future of regional mobility convening and founder support, including directional funding strategies, risks, dependencies, and organizational requirements.
- Maintain consistent metrics, definitions, and evidence across assessment, reporting, and strategy deliverables.

6. Scope of Work

The selected Proposer(s) shall furnish all labor, research, analysis, facilitation, project management, writing, design, coordination, and related professional services necessary to complete the awarded task area(s).

6.1 Award Structure and Task Interdependencies

Proposers may submit for the full scope or one or more task areas. TechTown reserves the right to award one contract for the full scope, multiple contracts for partial scopes, or no contract. Tasks 1 and 2 are closely interdependent. Tasks 4, 5, and 6 are also closely interdependent. Task 7 provides integration across the full scope and is required to be deliberately assigned if multiple contractors are selected.

6.2 Task 1 — Programmatic Audit and Assessment of MAIN

Conduct a comprehensive programmatic and performance assessment of MAIN covering 2022–2027. This is not a financial audit. The assessment must evaluate performance against the objectives, deliverables, and outcome targets in the approved award scope and Grant Administration Plan, including the coordinated service hub model, “No Wrong Door” referral system, seven-partner service delivery and outcomes, engagement of historically underserved communities and founders, mobility-specific capacity built, and progress toward sustainability beyond the grant term.

Required Activities

- Use quantitative analysis of participant, service, referral, and outcome data from MAIN reporting tools.
- Use qualitative inputs such as structured interviews or listening sessions with sub-awardee leadership, program staff, participating founders, and ecosystem partners, including aligned providers beyond the subaward consortium.
- Document methodology, limitations, findings, and evidence sufficient to substantiate conclusions.

Deliverables

- Assessment workplan and methodology memo for TechTown approval within 30 days of contract execution.
- Interim findings briefing to TechTown leadership.
- Final Programmatic Assessment Report documenting five-year performance, program design, consortium coordination, service delivery, equity outcomes, and lessons for future collaborative programming.
- Supporting data appendix and methodology documentation.

Timeline: Begin upon contract execution. Substantive grant-funded work must be completed by February 28, 2027. Limited finalization and administrative wrap-up may continue through March 5, 2027.

6.3 Task 2 — Final Report Construction and Delivery

Construct and deliver MAIN’s final report presenting the complete five-year program arc, grounded in Task 1 findings and program data compiled with TechTown support. Report development should proceed throughout the engagement using interim Task 1 findings and rolling Task 3 data, with final sub-awardee performance data incorporated after the final data cutoff.

Required Activities

- Use a candid, evidence-based narrative: substantiate accomplishments, document shortfalls and pivots with context, and present defensible, verifiable metrics rather than promotional framing.
- Plan for iterative review by TechTown program leadership, executive staff, and grant administration.
- Own report architecture, narrative construction, drafting, revision, and final delivery; TechTown will support data review and validation.

Deliverables

- Report outline and narrative architecture for TechTown approval.
- Complete draft final report for internal review.
- Revised final report incorporating TechTown feedback.
- All underlying data summaries, exhibits, and appendices in editable formats.

Timeline: Pre-construction begins as interim findings/data become available. The report must be substantially complete by February 28, 2027. Final incorporation of the February 28 data cutoff, final review, and administrative wrap-up may continue through March 5, 2027.

6.4 Task 3 — Sub-awardee Management and Closeout Coordination

Interface directly with MAIN’s seven sub-awardee organizations and manage defined aspects of their relationships with TechTown through closeout. TechTown retains all subrecipient monitoring obligations and final decision authority under 2 C.F.R. § 200.332; the contractor serves as TechTown’s delegated coordinator and is not a party to the subaward agreements.

Required Activities

- Serve as primary point of contact for program coordination, performance-data collection, and closeout logistics.
- Manage completeness and quality of sub-awardee performance data and provide rolling interim data to Task 2.
- Support alignment of sub-awardee activity, documentation, and closeout milestones with the project completion deadline.
- Plan and facilitate consortium convenings and working-group sessions.
- Track closeout status and promptly flag risks, delays, disputes, and compliance concerns.
- Within 30 days, propose a communication/escalation protocol defining contractor authority, matters reserved to TechTown, and escalation paths.

Deliverables

- Communication and escalation protocol within 30 days.
- Maintained sub-awardee closeout tracker.
- Rolling interim data deliveries and complete final sub-awardee data package.
- Convening schedule, agendas, notes, and action items.
- Final closeout summary for all seven sub-awardee relationships.

Timeline: Contract execution through February 28, 2027, with limited closeout wrap-up through March 5, 2027. Final sub-awardee performance data cutoff: February 28, 2027.

6.5 Task 4 — Mobility Sector Assessment

Produce a current-state and forward-looking assessment of the Southeast Michigan mobility innovation sector. Situate regional startup activity, corporate and institutional assets, research capacity, talent, and support infrastructure within national and global mobility dynamics and the technological and market shifts likely to shape the next five to ten years.

Required Activities

- Use MAIN program data and Task 1 findings where relevant, supplemented by independent research and engagement with sub-awardees, aligned service providers, corporate and institutional partners, and university stakeholders.
- Identify durable comparative advantages, areas of exposure, and highest-value opportunities for founder support, corporate engagement, and capital formation.
- Complete and extend award-contemplated research products, including mobility startup density analysis and technology trends/opportunities reporting.

Deliverables

- Mobility Sector Assessment report at polished white-paper standard, suitable for leadership and partner circulation.
- Briefing presentation of key findings to TechTown leadership.

Timeline: Proposer to recommend milestones; must be completed in time to inform Task 5 and no later than February 28, 2027.

6.6 Task 5 — MAIN 2.0 Proposal

Develop an options framework for the future of mobility innovation convening and founder support at TechTown and across Southeast Michigan following the current grant. This is an options document, not a single recommendation.

Required Activities

- Present a small number of distinct, viable models that may vary in ambition and resource intensity.
- For each model address program architecture; TechTown and partner roles; convening; founder-support offerings; relationship to the existing service landscape; directional funding strategy and candidate sources; differentiators tied to the funding environment; risks; dependencies; and organizational requirements.
- Ground analysis in Tasks 1 and 4 and stakeholder consultation.
- Fundraising execution, cultivation, solicitation, and capital campaign leadership are outside scope.

Deliverables

- MAIN 2.0 framework proposal with evaluated options and funding strategy/environment-based differentiators.
- Presentation to TechTown leadership and a version suitable for network partners.

Timeline: Proposer to recommend milestones; final delivery no later than February 28, 2027.

6.7 Task 6 — Mobility Investor Landscape and Founder Preparedness Assessment

Assess the capital landscape available to mobility founders in Southeast Michigan and the preparedness of regional mobility founders to access that capital.

Required Activities

- Map active or addressable capital from pre-seed through growth, including venture, corporate/strategic, public, philanthropic, and debt sources.
- Identify capital gaps by stage, segment, and founder demographic, and account for regional capital-formation work conducted under MAIN, including mobility investment fund design.
- Assess founder investment readiness using program data, interviews with founders, investors, sub-awardees, and ecosystem stakeholders, and independent evaluation.
- Identify strengths, gaps, common fundraising failure points, and support interventions most likely to close identified gaps.

Deliverables

- Investor landscape report at polished white-paper standard.
- Founder preparedness assessment in two versions: (a) candid internal assessment with unattributed findings and (b) share-ready partner summary protecting individual founders and organizations.
- Recommendations linking capital gaps and preparedness findings to Task 5 options.

Timeline: Proposer to recommend milestones; coordinated with Tasks 4 and 5 and completed no later than February 28, 2027.

6.8 Task 7 — Integration and Coordination Across the Full Scope

Hold the seams across all awarded work by coordinating sequencing, dependencies, shared data definitions, metric standards, and synthesis. If one contractor holds the full scope, this should be a modest integrated management function. If multiple contractors are selected, Task 7 is essential and will be deliberately assigned.

Required Activities

- Coordinate across tasks and, if applicable, separately awarded contractors.
- Maintain shared definitions and metric standards so figures reconcile across Tasks 1, 2, and 4–6.
- Produce a coherent synthesis connecting the program assessment, sector analysis, and MAIN 2.0 options.

Deliverables

- Integration plan covering cross-task sequencing, dependencies, and coordination mechanics within 45 days of contract execution.
- Shared data definitions and metric standards document adopted across awarded tasks.
- Final synthesis document connecting Tasks 1, 4, and 5 for TechTown leadership.

Timeline: Contract execution through February 28, 2027, with limited finalization and administrative wrap-up through March 5, 2027.

7. Engagement-Wide Requirements

7.1 Coordination and Reporting

The contractor will participate in a standing check-in with TechTown’s designated project lead on a cadence proposed by the Proposer, no less than biweekly during active workstreams, and will provide brief written status updates covering progress, risks, dependencies, and decisions needed.

7.2 Deliverable Standards

All written deliverables must be provided in editable source formats in addition to final formats. Strategy deliverables under Tasks 4–6 must meet a polished white-paper standard: professionally written and designed, evidence-based,

and with all data claims sourced. Documents designated for partner circulation should be prepared on the assumption that they may be further distributed.

7.3 Data Handling and Confidentiality

The contractor may receive program data, sub-awardee reporting, and stakeholder contacts solely for purposes of this engagement and will be subject to a TechTown data handling agreement. Founder- and company-level information must be treated as confidential and presented in deliverables only in aggregated or appropriately anonymized form unless TechTown approves otherwise.

7.4 Work Product and Intellectual Property

Deliverables, data, and work products developed under this engagement are the property of TechTown Detroit, subject to the federal government's rights under 2 C.F.R. § 200.315. Pre-existing methodologies, frameworks, tools, and templates brought to the engagement remain the contractor's property; TechTown will receive a perpetual, royalty-free license to use such background intellectual property as embedded in the deliverables. Work is subject to applicable federal award record-retention requirements, including 2 C.F.R. § 200.334.

7.5 Personnel, Teaming, and Subcontractors

Proposers must identify key personnel for each task area proposed. Teaming arrangements and subcontractors are permitted and must be disclosed, including the scope each team member will perform. Post-award additions, subcontractors, and substitutions of key personnel require TechTown's prior written approval, which will not be unreasonably withheld.

8. Federal Award and Compliance Requirements

This procurement is funded through the MAIN federal award. The successful Proposer(s) must comply with all contract provisions and federal requirements applicable to contractors under the award, including applicable provisions of 2 C.F.R. Part 200 and Appendix II to Part 200, Department of Commerce terms and conditions, and MAIN Specific Award Conditions, as incorporated into the final contract.

- The engagement is a procurement contract, not a subaward.
- TechTown retains subrecipient monitoring and final decision authority for MAIN subawards.
- Costs charged to the federal award must be reasonable, allocable, and consistent with the resulting contract and applicable federal requirements.
- The successful Proposer must maintain records supporting performance and invoicing for the period required by the award and applicable law.
- The successful Proposer must cooperate with TechTown, EDA, the U.S. Department of Commerce, auditors, and other authorized oversight bodies as required by the award and contract.

9. Deliverables and Milestones

Task	Key Milestone / Deliverable	Required Timing
1	Methodology memo	Within 30 days of contract execution
1	Interim findings briefing	In time to support Task 2
1	Final Programmatic Assessment Report	No later than February 28, 2027
2	Outline / narrative architecture	Proposer to recommend
2	Draft and final MAIN report	Substantially complete by February 28; finalization no later than March 5, 2027
3	Communication / escalation protocol	Within 30 days

Task	Key Milestone / Deliverable	Required Timing
3	Final sub-awardee data package	February 28, 2027
3	Closeout coordination and summary	Substantive work through February 28; limited wrap-up through March 5, 2027
4	Mobility Sector Assessment	Before Task 5; no later than February 28, 2027
5	MAIN 2.0 options framework	No later than February 28, 2027
6	Investor / founder preparedness deliverables	Coordinated with Tasks 4–5; no later than February 28, 2027
7	Integration plan	Within 45 days of contract execution
7	Shared metric standards / final synthesis	Through February 28, 2027
All	Final invoice	Received by TechTown no later than March 15, 2027

Proposers must include milestone-based delivery checkpoints, acceptance criteria, dependencies, review cycles, and assumptions for each task proposed. TechTown may establish formal go/no-go or continuation review points between major workstreams or deliverables.

10. Relevant Experience and Qualifications

- Program evaluation and performance assessment for federally funded, economic-development, entrepreneurship, innovation, or multi-partner initiatives.
- Federal grant reporting, evidence-based narrative development, and data validation.
- Management or coordination of multi-organization consortia, partner relationships, and closeout activities.
- Mobility, advanced transportation, automotive, technology, startup, venture-capital, or innovation ecosystem research.
- Mixed-method research, stakeholder interviews, quantitative analysis, and synthesis of complex program data.
- Strategy development, ecosystem mapping, investment landscape analysis, and founder-support program design.
- Production of executive-ready reports, white papers, presentations, and externally shareable strategy documents.

Proposers should provide examples of comparable engagements, including client, scope, project size/complexity, role performed, measurable outcomes, and relevance to the task areas proposed.

11. Procurement Schedule

Procurement Milestone	Date
RFP Issued	September 14, 2026
Deadline for Written Questions	September 21, 2026
Responses to Questions / Addenda Issued	As applicable following the questions deadline
Proposal Submission Deadline	September 28, 2026
Anticipated Interviews / Clarifications	September 29 – October 2, 2026
Anticipated Notice of Intent to Award	October 6, 2026
Anticipated Contract Start	October 7, 2026

Procurement Milestone	Date
Substantive Grant-Funded Work Complete	February 28, 2027
Limited Administrative Wrap-up Complete	March 5, 2027
Final Invoice Due	March 15, 2027

TechTown reserves the right to modify the procurement schedule by written addendum.

12. Proposal Submission Instructions

12.1 Submission Method

Proposals must be received no later than September 21, 2026 and submitted via email to purchasing@techtowndetroit.org. Submissions to any other address may not be considered.

12.2 Submission Format

- One electronic PDF version of the full proposal.
- One electronic spreadsheet or PDF version of the pricing proposal.
- Any appendices, certifications, disclosures, and exceptions clearly labeled.
- File naming convention: [ProposerName]_MAIN_RFP_[DocumentType].
- Proposers responding to partial scope must clearly identify each task area included and excluded.
- Proposers may submit task bundles only in the following groupings: Tasks 1–2; Tasks 4–6; and Tasks 3 and 7. Whether proposed individually, as a bundle, or as part of a full-scope response, the pricing proposal must separately identify the cost of each task.

12.3 Late Proposals

Late proposals may be rejected at TechTown’s sole discretion. It is the Proposer’s responsibility to ensure timely receipt.

13. Required Proposal Contents

At a minimum, each proposal shall contain the following sections in the order listed below:

1. Executive Summary — overview of the proposed approach, task areas proposed, and key differentiators.
2. Company Profile — legal name, address, years in business, ownership, primary service lines, and organizational capacity.
3. Understanding of MAIN and Requirements — understanding of the grant-funded engagement, five-year program context, closeout needs, and forward-looking strategy objectives.
4. Scope Response by Task — detailed response to each task proposed, including methodology, research approach, data needs, stakeholder engagement, deliverable approach, and exclusions.
5. Implementation and Project Management Plan — sequencing, schedule, staffing, dependencies, review cycles, risk management, cross-task coordination, and approach to the February 28, 2027 substantive work deadline and March 5, 2027 wrap-up deadline.
6. Federal Compliance and Data Handling Response — experience with federally funded work; recordkeeping; confidentiality; data handling; anonymization; conflicts; debarment; and ability to comply with applicable award terms.
7. Relevant Experience and References — at least two relevant client references, preferably including comparable federal, economic-development, mobility, ecosystem, evaluation, or multi-partner work.
8. Project Team — names, roles, biographies/resumes, percentage or level of effort, task assignments, and any subcontractors or teaming partners.
9. Pricing Proposal — submitted in accordance with Section 14 and Appendix A.

10. Exceptions and Assumptions — all exceptions to the RFP, anticipated contract terms, scope assumptions, and requested dependencies.
11. Completed Requirements Checklist — Appendix B.

14. Pricing Proposal Instructions

TechTown has allocated grant resources for this engagement and does not publish a per-task budget. Proposers should price the work to reflect the true cost of delivering the required quality. Proposals will be evaluated on best value and cost realism, not lowest price.

14.1 Pricing Components

- Cost by each task proposed. Proposals must provide task-level pricing even when tasks are offered as a bundle.
- Personnel rates and estimated hours/level of effort by task, if applicable.
- Travel or other direct costs, if any, shown separately.
- Subcontractor or teaming-partner costs, if applicable.
- Bundled pricing may be proposed for the following groupings: Tasks 1–2; Tasks 4–6; and Tasks 3 and 7. Task-level costs must still be separately identifiable within each bundle.
- Task 7 integration/coordination cost, shown separately or clearly identified as embedded in full-scope pricing.
- Total proposed cost for the engagement.

14.2 Pricing Assumptions

Proposers must identify all material pricing assumptions, including anticipated interview volume, data availability, number of review cycles, travel assumptions, design/production assumptions, staffing levels, subcontractor assumptions, and dependencies on TechTown or partner resources.

14.3 Payment and Invoicing

The resulting contract will use monthly reimbursement-based invoicing for work actually performed during the billing period. Invoices must identify work performed by task, progress against applicable deliverables or milestones, and any approved direct costs. Payment is subject to TechTown review and acceptance of the work and supporting documentation. No advance payment is anticipated. Final invoices must be received by TechTown no later than March 15, 2027.

15. Questions and Addenda

All questions regarding this RFP must be submitted in writing to purchasing@techtowndetroit.org no later than September 16, 2026.

Responses to material questions and modifications to this RFP will be issued by written addendum. Only written addenda issued by TechTown are binding. Oral statements or representations will not modify the RFP requirements.

16. Evaluation Process and Criteria

Proposals will be reviewed by an evaluation committee. TechTown reserves the right to conduct interviews, request presentations or work samples, seek clarifications, request best-and-final offers, and undertake reference or responsibility checks. For partial-scope proposals, TechTown may evaluate the proposal against only the criteria relevant to the task area(s) proposed and may consider the effect of award structure on cross-task integration.

Evaluation Criterion	Weight	Description
Understanding of MAIN & Technical/Methodological Approach	25%	Quality and rigor of the approach to the task areas proposed; understanding of MAIN, program evaluation, closeout, research, strategy, and evidence requirements.
Relevant Experience & Past Performance	20%	Comparable federal, economic-development, mobility, ecosystem, evaluation, consortium, and/or strategy experience; quality of references and work examples.
Implementation Plan & Project Management	15%	Realism of sequencing, staffing, review cycles, risk management, coordination, and ability to meet the fixed completion deadline.
Project Team & Capacity	10%	Qualifications, availability, task alignment, and capacity of key personnel and disclosed subcontractors/teaming partners.
Federal Compliance, Data Handling & Confidentiality	10%	Ability to comply with applicable federal award requirements, protect confidential founder/company information, maintain records, and support auditability.
Pricing & Overall Value	20%	Cost realism, transparency, value, efficiency, and alignment of price with the scope and quality standard.

Evaluation weights total 100%.

17. Procurement and Award Process

- Issuance of RFP and receipt of written questions.
- Issuance of addenda, as applicable.
- Receipt and evaluation of full-scope and/or partial-scope proposals.
- Optional interviews, presentations, clarifications, or best-and-final offers.
- Reference checks and responsibility/due-diligence review.
- Selection of one or more apparent successful Proposers.
- Negotiation of final scope, pricing, deliverables, milestones, federal flow-down terms, data handling, and contract documents.
- Execution of one or more contracts and statements of work.

18. Proposal Validity Period

Proposals shall remain valid for a minimum of 90 calendar days following the proposal due date unless a longer period is specified by the Proposer.

19. Reservation of Rights

- Reject any or all proposals.
- Waive informalities, irregularities, or technical defects.
- Request clarifications, supplemental information, revised proposals, or best-and-final offers.
- Conduct interviews, presentations, site visits, work-sample reviews, or reference checks.
- Select a proposal other than the lowest-priced proposal.
- Negotiate with one or more Proposers.

- Cancel, amend, suspend, or reissue this RFP.
- Award the full scope, one or more task areas, bundled task groupings, or no work at all.
- Determine which contractor will perform Task 7 integration if multiple awards are made.

20. Terms and Conditions

The successful Proposer(s) will be required to enter into a written agreement in a form acceptable to TechTown. The final agreement may include a statement of work, implementation/work plan, federal award flow-down provisions, data handling and confidentiality terms, insurance requirements, invoicing requirements, and other provisions applicable to the awarded task area(s).

- Scope of services, deliverables, milestones, and acceptance criteria.
- Payment terms and invoice documentation.
- Federal award compliance and record retention.
- Ownership of deliverables and license to embedded background intellectual property.
- Confidentiality, permitted data use, anonymization, and data return/deletion.
- Key personnel and subcontractor approval.
- Termination rights and transition/offboarding support.
- Applicable law, dispute resolution, indemnification, and insurance.

21. Insurance and Compliance Requirements

The successful Proposer(s) shall maintain insurance coverage in types and amounts acceptable to TechTown and as required by law, policy, or the final agreement. Coverage may include commercial general liability, professional liability/errors and omissions, cyber liability where applicable, workers' compensation, automobile liability where applicable, and other coverage appropriate to the awarded services.

TechTown standard insurance limits, certificate requirements, and any applicable additional-insured requirements will apply to the awarded services and will be incorporated into the final agreement.

22. Conflict of Interest

Proposers shall disclose any actual or potential conflicts of interest that may arise in connection with this procurement or the performance of services, including relationships with MAIN sub-awardees, ecosystem partners, potential funders, investors, subcontractors, or other entities that could reasonably be perceived as affecting independence or objectivity.

Prior work for MAIN, TechTown, or one of MAIN's seven sub-awardees does not automatically disqualify a Proposer from Task 1. Any such prior involvement must be fully disclosed, including the nature and timing of the work, and the Proposer must describe measures that will preserve objectivity and mitigate any actual or perceived conflict in conducting the programmatic assessment.

23. Debarment, Suspension, and Responsibility Matters

By submitting a proposal, the Proposer certifies, to the best of its knowledge and belief, that neither the organization nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency, consistent with 2 C.F.R. § 200.214 and 2 C.F.R. Part 180, and that it is not listed as excluded in the System for Award Management.

24. Confidentiality and Public Records Notice

Proposals may be subject to disclosure under applicable law, organizational policy, federal award requirements, or public-records obligations. Proposers should clearly identify information they consider confidential or proprietary and provide the basis for that designation. TechTown does not guarantee that material marked confidential will be withheld if disclosure is required by law or award terms.

25. Appendices

Appendix A — Pricing Schedule

Pricing Category	Unit / Basis	Amount	Notes / Assumptions
Task 1 — Programmatic Audit & Assessment	Task Cost	\$[]	
Task 2 — Final Report Construction	Task Cost	\$[]	
Task 3 — Sub-awardee Management	Task Cost	\$[]	
Task 4 — Mobility Sector Assessment	Task Cost	\$[]	
Task 5 — MAIN 2.0 Proposal	Task Cost	\$[]	
Task 6 — Investor Landscape & Founder Preparedness	Task Cost	\$[]	
Task 7 — Integration & Coordination	Task Cost	\$[]	
Travel / Other Direct Costs	As proposed	\$[]	
Optional Bundled Pricing (1–2; 4–6; 3 & 7)	As proposed; task costs separately identified	\$[]	
Total Proposed Cost		\$[]	

Appendix B — Requirements Checklist

Proposers shall indicate for each requirement: F = Fully Meets; P = Partially Meets; N = Does Not Meet / Not Proposed; and provide a brief comment where helpful. For partial-scope proposals, mark requirements outside the proposed task area as “N/A — Not Proposed.”

No.	Requirement	F	P	N / N/A	Comments
1	Task 1 mixed-method programmatic assessment				
2	Assessment methodology memo within 30 days				
3	Interim findings to support final report				
4	Final assessment with supporting data appendix				
5	Task 2 evidence-based final report construction				
6	Editable data summaries, exhibits, and appendices				
7	Task 3 coordination with all seven sub-awardees				
8	Communication and escalation protocol within 30 days				

No.	Requirement	F	P	N / N/A	Comments
9	Rolling and final sub-awardee performance data collection				
10	Consortium convening facilitation and documentation				
11	Task 4 current-state and 5–10 year mobility sector analysis				
12	Task 4 independent research and stakeholder engagement				
13	Task 5 multiple viable MAIN 2.0 options, not one recommendation				
14	Task 5 directional funding strategy; fundraising execution excluded				
15	Task 6 investor landscape across capital stages/types				
16	Task 6 founder preparedness assessment in internal and share-ready versions				
17	Task 7 cross-task / cross-contractor integration				
18	Shared data definitions and metric standards				
19	Biweekly minimum active-workstream check-ins				
20	Editable source files for all written deliverables				
21	Polished white-paper standard for Tasks 4–6				
22	Confidential treatment of founder/company data				
23	Aggregation/anonymization unless TechTown approves otherwise				
24	TechTown ownership of developed work product subject to federal rights				
25	Compliance with applicable federal award requirements				
26	Substantive grant-funded work complete by February 28, 2027; limited wrap-up through March 5, 2027; final invoice by March 15, 2027				

Appendix C — Federal Contract Requirements Exhibit

The resulting contract will incorporate the federal contract provisions applicable to the MAIN award, including applicable EDA/U.S. Department of Commerce award terms and the contract provisions required by 2 C.F.R. Part 200 and Appendix II to Part 200. The final federal requirements exhibit will be attached to or incorporated into the contract and, if issued with this RFP, will be binding as part of the solicitation.